



# Newcastle High School P&C Association

Parkway Avenue, Hamilton South NSW 2303

## NEWCASTLE HIGH SCHOOL P & C ASSOCIATION

### AGM MEETING MINUTES

5.30.PM, MONDAY 23<sup>RD</sup> MAY 2022

TIME & DATE:	23 May 2022. Meeting opened at 7 PM.	
LOCATION:	Newcastle High School Library & VIA ZOOM:	
ATTENDANCE:	Janene Rosser – NHS Principal Karen White– outgoing P&C President Rebecca West – Outgoing Vice President 1 <sup>st</sup> Buddhima Lokuge - Outgoing Vice President 2 <sup>nd</sup> Myles West – Outgoing P&C Treasurer Trent McClenahan – Outgoing P&C Assistant Treasurer Ally Clancy – Outgoing P&C Secretary Kylie Cowling - Outgoing P&C Assistant Secretary Jo Hanley – Out of Zone Representative	Deb Smith Lara Crakanthorp
	<b>APOLOGIES</b> None	Noted

ITEM	DISCUSSION	ACTION
<b>1.</b>	<b>MINUTES OF PREVIOUS MEETING</b>	
	Motion: That the minutes of previous meeting are a true and accurate record of the 2021 AGM.  Md: KW Sd: PW & RW	
<b>2.</b>	<b>PRESIDENT'S REPORT</b>	
	Outgoing President NHS P & C Association.  Thank you to Janene for her support and her tireless work. Particularly the annual school report. Internal reviews done on Passion Projects and the reports.  Thank you to the outgoing Executive.	KW – Outgoing P&C President

### 3. TREASURER'S REPORT

Treasurer's report tabled until bank accounts are transferred, and statements reconciled

Motion that all bank accounts are transferred into current P&C Executive Bearers

Md: AC  
Sd: KW

**Signed President:**

X \_\_\_\_\_

### 4. AUDITOR'S REPORT

Information from ACNC advises under \$250k Audit not needed.

Motion: Financial Report Carried over until bank accounts are transferred and statements reconciled

Move Register Karen White with Australian Not for Charities Commission  
Submit Annual report and reregister.

Add Previous

Md: AC  
Sd: PW

### 5. ELECTION OF OFFICERS

The meeting was turned over to returning officer, Janene Rosser, NHS Principal to conduct the election of P&C 2022 office bearers. All positions were declared vacant.

Nomination of President – Karen White  
– nominated by Ally Clancy  
Accepted  
Accepted. Carried.

Nomination of Vice President, First Rebecca West  
– Nominated by Karen White  
Accepted  
Accepted. Carried.

Nomination of Vice President 2<sup>nd</sup> Deb Smith –  
Self Nominated  
Accepted  
Accepted. Carried.

Nomination of Secretary  
Ally Clancy – nominated by Deb Smith

Accepted  
Accepted. Carried.

Nomination of Assistant Secretary, Minutes and Correspondence

Kylie Cowling

– nominated by Peter Williams

Accepted

Accepted. Carried.

Nomination of Treasurer Myles West

– nominated by Peter Williams

Accepted

Accepted. Carried.

Nomination of Assistant Treasurer – Trent McClenahan

– nominated by Myles West

Accepted

Accepted. Carried.

Nomination of Out of Zone representative – Jo Hanely

– nominated by Deb Smith

Accepted

Accepted. Carried.

Nomination of Finance Committee Representative – Position not filled

Nomination of Fundraising Committee Representative – Peter Williams

– Self nominated

Accepted

Accepted. Carried.

Congratulations to incoming 2022 P&C Executive and Sub Committee members.

Acknowledgement and thanks to the outgoing P&C Executive and Sub Committee members.

Meeting Closed: 7.16pm