



100 Point Identification

Dear Parent / Carer

Thank you for your expression of interest to enrol your student at Newcastle High School. In your enrolment application you have provided an address which is situated in our local intake area.

Most secondary schools have a designated local enrolment area. Students residing within that area are entitled to be enrolled at the government school that is designated for that intake area (Enrolment of Students in Government Schools, a Summary and Consolidation of Policy, August 1997).

To process your application we require documentation to verify your residential address.

General Guidelines:

- All documents MUST be in the name of the enrolling parent/carer
- At least ONE category A document is required
- A copy of the original documents is accepted (Documents printed off the Internet are NOT acceptable)
- All documents must be current, and addressed to the property
- Personal references are not considered

Document showing the full name of the child's parent	Points
A. Only one of (i.e. no additional points for additional documents) Council rates notice Lease agreement through a registered real estate agent for a period of at least 6 months or rental board bond receipt Exchanged contract of sale with settlement to occur within the applicable school year	40
B. Any of the following: Private rental agreement for a period of at least 6 months Centrelink payment statement showing home address Electoral roll statement	20 each
C. Any of the following documents Electricity or gas bill showing the service address Water bill showing the service address Telephone or internet bill showing the service address Drivers licence or government issued ID showing home address Home building or home contents insurance showing the service address Motor vehicle registration or compulsory third party insurance policy showing home address Statutory declaration stating the child's residential address, how long they have lived there, and any supporting information or documentation of this	15 each

Other required documentation:

A copy of your Medicare card is required where the enrolling student must be listed.

Yours sincerely
Mrs Janene Rosser
Principal