



Newcastle High School

P&C ASSOCIATION

Parkway Avenue, Hamilton South NSW 2303

NEWCASTLE HIGH SCHOOL P & C ASSOCIATION

MEETING AGENDA – MONDAY 14.8.23

ITEM	DISCUSSION	ACTION
1	Welcome – Acknowledgement of Country. Attendees: Rebecca West, Karen White, Sally Ebert, Meaghan Bennett, Tracy King, Janene Rosser, David Perry, Fiona Frangos, Joel Anderson, Trent McClernahan, Toni Warburton, Nick Biddle, Deb Smith Apologies - Myles West, Ally Clancy, Jo Hanley, Kylie	President/Vice KW/RW
2	Minutes of the previous meeting Accepted – Karen White, Deb Smith seconded	President/Vice KW/RW
3	Action Items - Consolidation of various bank accounts all to Newcastle Permanent – Approved. - Pedestrian Crossing survey document to be sent to City of Newcastle and Tim Crackenthorp’s office - DONE - P&C Federation membership and insurance due 1 August 2023 – Follow up with Miles and pay insurance.	Treasurer MW Vice RW Pres KW
4	Principals Report - Tabled. - Mobile Phones – new government Off and Away Strategy to be implemented in Term 4. 8:55am – 3pm each day. - New Curriculum – start to be implemented in 2024. Forum Topic - Aboriginal Education Update tabled. - BYOD Consultation - BYOD Portal 2024 – Devices selected for 2024 with JB HiFi.	Dr Janene Rosser Joel Anderson (DP) Nick Biddle
5	Vice Presidents Report Tabled and attached - School Crossings Update - Outgoing Correspondence – to School Community, to Local Council, to Local State Members - Incoming Correspondence – Deputy Lord Mayor – Positive Support: motion at Council Meeting. School Infrastructure. Traffic and Transport – Disappointing response from Council’s Traffic and Transport Manager. - Action Item: Letter back to Councilors regarding Council Traffic and Transport Response and include mention that we will be going to the media.	Vice Presidents RW / DS

	<ul style="list-style-type: none"> - A very big thanks to Bec for her hard work on the crossings issue. - ACNC – Have reapplied to be reinstated on ACNC. - 2022 AIS needs to be completed when we are approved. - P&C moving to Google Account. - Actions Rolled Over: Surveying Parent Community – regarding ideas/preferences for \$20K donation to the school 	
6	<p>Treasurers Report</p> <ul style="list-style-type: none"> - Term Deposit Statements - Commonwealth bank - \$15,200 - Newcastle Permanent Term Deposit- \$26,000 <p>Action: Thanks Merewether RSL for \$200 Donation</p>	Treasurer MW (Absent)
7	<p>Correspondence</p> <ul style="list-style-type: none"> - Incoming – Information regarding ABN and Tax Numbers - Confirmed with Tax Office - Outgoing 	P&C Secretary SE
8	<p>SRC Square Reader Proposal</p> <ul style="list-style-type: none"> - Set up separate bank account for SRC/Prefects fundraisers. - Proposal approved. 	Alexandra Brown PDHPE Staff
9	<p>Building Redevelopment</p> <ul style="list-style-type: none"> - 23 submissions and objections. Mainly regarding the removal of trees. - Biodevelopment survey was waived. - Have until 30 August to respond. - Hoping to have planning approval by the end of the year. - Construction – went to 3 tenders in April. Tender will be assessed over the next 3 months. - Demountables – delivered in Sept/Oct Holidays. Demountables will be ready for 2024. 	Meaghan Bennett, Senior Project Manager NSW Department of Education School Infrastructure
10	<p>General Business</p> <ul style="list-style-type: none"> - Graduation morning tea for 22nd September – P&C to support the morning tea this year – Approved. - Donations and the role of the P&C – Carried over to next meeting. 	President KW Trent

Meeting Closed: 7:26pm

Next Meeting: Monday 6th November 2023.



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Vice President's Report

P&C Meeting: Term 3, 14 Aug 2023

School Crossings UPDATE

Since last meeting...

- Correspondence with key stakeholders:
 - Mayor's Office
 - Councillors
 - Local Members
 - School Community
 - Public Support from Councillors - New Council Crossings Policy
 - Concurrence from NSW School Infrastructure
 - **No commitment on timing** from Newcastle City's Traffic & Transport
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Outgoing Correspondence

School Community

PETITION Summary Report

School Bytes Broadcast:
https://drive.google.com/file/d/1oIBO7hhiSMRJsN0-l7b1Uo_wtWJH59-6/view?usp=sharing

The Council

Latest Call to Action Letter

Ambiguous Timing for Safety Crossings
Unacceptable:
<https://drive.google.com/file/d/1xJOTZ5GdyT5ajS0u2ofz2Qz1XNGQI5aW/view?usp=sharing>

Local State & Federal Members

Letters informing of our frustrations with Council

https://drive.google.com/file/d/1Z_MpQ7Hsm89CvZsdNwVq2F1xX-byxPMC/view?usp=sharing



Incoming Correspondence

Deputy Lord Mayor

Positive Support: motion at Council Meeting:

<https://drive.google.com/file/d/1vt2chvw7saiGhm0Ho1BbFD5f8UT36vEG/view?usp=sharing>

P&C Response:

https://drive.google.com/file/d/1_RXw6HudAeD7ov1uOuQIVMEZ4e3DYKjj/view?usp=sharing

School Infrastructure

Required concurrence to support the specific mention of NHS in the new Council policy:

https://drive.google.com/file/d/1kcbqrqeb0tYPc_PKM_HWlpZ7jFHLvVP3N/view?usp=sharing

Traffic & Transport

Disappointing response for Council's Traffic & Transport Manager:

https://drive.google.com/file/d/1XUZtP9puYn_bbjOISKJVmZbCXArGwokT/view?usp=sharing

According to Traffic & Transport Response:

Apparent 'matters still to be resolved' before any start date can be given:

"Still requiring extensive investigation, planning, and design, specific matters outlined:

- heritage considerations for Parkway Avenue
- drainage requirements
- tree protections, and
- engagement with the adjacent residents"

Next letter to council will be asking:

Has any of the above been started? Where exactly is this planning & design stage up to? If Councillors have now instructed staff that this crossing is a priority - what specifically is in progress?

Australian Charities and Non-for-profits Commission UPDATE

- After falling off the register during COVID - inexperienced new committee unaware of AIS (Annual Information Statement) requirements - applied for re-registration
 - This process uncovered historic error in ABR details: to correct this anomaly has taken 18 months of phone calls and letter writing
 - Finally got our 'entity' issue corrected and our ABN now states we are an "other incorporated entity".
 - **GOOD NEWS!** Finally in a position to submit RE-apply again for ACNC charities registration - **NOW COMPLETE - should receive a response in a few weeks....**
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Next Step

ACNC ACTION:

(so getting de-registered NEVER happens again!!?)

Soon as registration approved - and we're back in the system...

- ACNC 2022 AIS needs to be completed ASAP!
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P&C moving to Google Account

Centralised comms & file storage:

We should be soon eligible for a FREE not-for-profit organisational Google account...if not, a decision will need to be made around small monthly fee?

To be used:

- for all **EXTERNAL messages** when representing the P&C
- when formal communication should be recorded - like approval of minutes, payments, messages to the Principal, request for general feedback etc

Further benefit:

We can also use the **Google Drive as a shared location** for saving/storing all P&C documentation e.g. Minutes, ACNC reports, fundraising, School Byte broadcasts, bank statements, letters etc

YET TO ACTION

Item to roll-over to next term:

- Surveying Parent Community - regarding ideas/preferences for \$20K P&C donation to school (plus adding a P&C \$2 membership drive...)
- Given new possible strategy around “donations” - could form part of this new focus? Needs further clarity.